



INTERNAL QUALITY ASSURANCE CELL (IQAC)

BIRLA GLOBAL UNIVERSITY

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Minutes of the Internal Quality Assurance Cell (IQAC) meeting held on 27 March 2023 at 3.30 pm in the Class Room No.- 2, Management Block, Birla Global University, Bhubaneswar

Members Present:

1. Hon'ble Vice Chancellor and Chairperson IQAC, Prof. P.P. Mathur.
2. Dr. B.K Das, Registrar, Birla Global University.
3. Dr. Ambika Prasad Mishra, Sr. Consultant, Capital Hospital, Bhubaneswar.
(Parent Representative)
4. Prof. (Dr.) P. Nayak, Dean, Birla School of Management
5. Prof. (Dr.) Samson Moharana, Dean, Birla School of Commerce & Birla School of
Social Sciences and Humanities.
6. Prof. (Dr.) Lalit Kumar Deb, Dean, Birla School of Law.
7. Dr. Pradipta Kumar Sanyal, Associate Professor and Proctor.
8. Dr. Anubha Ray, Associate Professor.
9. Dr. Archana Chaudhary, Associate Professor.
10. Dr. Bhawana Sharma, Associate Professor.
11. Dr. Satyakam Mishra, Assistant Professor & COF.
12. Dr. Manas Kumar Pal, Assistant Professor & COE.
13. Ms. Lopamudra Nayak, Assistant Professor.
14. Mr. Ajay Mahapatra, Assistant Registrar.
15. Dr. Bibhu Panda, Head, Centre for Corporate Relations (CCR)
16. Mr. Pranab Das, Senior Manager, Admissions.
17. Ms. Nidhi Chaudhary, Student, M.Com., 1st Year, Batch 2022-23
(Student Representative)
18. Dr. Sidharth Misra, Assistant Professor
19. Dr. Ajit Das, Assistant Professor
20. Dr. Vivek Mishra, Assistant Professor
21. Dr. Mitashree Tripathy, Assistant Professor
22. Dr. Manidatta Ray, Assistant Professor (Coordinator, IQAC)
23. Ms. Saswati Tripathy, Assistant Professor
24. Mr. Pracheta Ranjan Mishra, Admin Staff, IQAC.

Leave of Absence

1. Dr. P.K Mishra, Retired IAS, (Management Representative)
(Stakeholder Representative)
2. Mr. Kalpataru Tripathy, Managing Partner, KT Advisor LLP
(Employer Representative)
3. Mr. Sanjay Bhadoria, AGM Finance
4. Ms. Rachita Das, Centralized HR Services Specialist, VM Ware Inc. , Bangaluru
(Alumni Representative)
5. Mr. Aaditya Dash, Managing Director, Surya Group of Companies
(Industry Representative)
6. Mr. Ashok Das, Retd. Chief Engineer, Dept. of Water Resources, Govt. of Odisha,
(Local Society Representative)
7. Dr. Shiv Shankar Das, Head of Department, Birla School of Communication.

Minutes:

The coordinator Dr. Manidatta Ray welcomed all the members and requested honourable Vice Chancellor and Chairperson IQAC, Prof. P.P. Mathur, to preside over the meeting.

Hon'ble Vice Chancellor and Chairperson IQAC, Prof. P.P. Mathur addressed the team. IQAC coordinator and others reviewed the minutes of last meeting held on 14.12.2022. Dr Manidatta Ray mentioned the agenda of the meeting and presented the action taken report before the members. He shared the overall progress of all the seven criteria as on date and requested coordinator of criterion 1 , Dr. Anubha Ray to present the progress in details.

1. Dr Anubha Ray presented progress on percentage of new courses, curriculum enrichment, value added courses, courses offered through MOOCS and NPTEL in 2020 and 2021. Chairperson Prof. Mathur mentioned that the value added courses also need to be approved through Board of Studies and Academic Council. On structured feedback on curriculum from academic peers, Chairperson Prof. Mathur advised that a format must be prepared and shared with all the Deans to get the feedback from the academic peers. Dr. Bibhu Panda is supposed to ensure the needful for obtaining feedback from employers. He also mentioned that there has to be student representation in Board of Studies and Academic Council. Then, coordinator, IQAC requested the coordinator of criterion 2 , Dr. Archana Choudhary to present the progress in details.
2. Dr. Archana Choudhary presented the progress in Criterion 2. She was advised to revise the data in student enrolment as per the data shared with AISHE. There is significant development in Student - Full time teacher ratio, Percentage of full time teachers appointed against the number of sanctioned posts, percentage of full time teachers with Ph.D., during the last five years. She also highlighted that university results are being published within one week of last day of End Semester Examination, percentage of student complaints/grievances about evaluation has been reduced, pass percentage of students has gone up. Then, coordinator , IQAC requested the coordinator of criterion 3, Dr. Bhavna Sharma to present the progress in details.

3. Dr. Bhavna Shrama presented the progress on Criterion 3. It was suggested by the members that number of extension and outreach activities should be maximised and MoUs should be functional and needs to be documented properly. Then Coordinator IQAC, requested coordinator of criterion 4, Dr. Siddharth Mishra to present the progress in details.
4. Dr. Siddharth Mishra criterion 4 coordinator presented the developments in this criterion. Overall this criterion has made progress, Chairperson Prof. Mathur expressed that traffic in online library usage must increase. He also added that the University must have a lecture capturing system. Then Coordinator, IQAC requested coordinator of criterion 5, Dr. Ajit Kumar Dash to present the progress in details.
5. Dr. Ajit Kumar Dash presented the progress in criterion 5. Under this criterion following suggestions were made by the members:
 - (i) Dr. P.K. Sanyal was advised to facilitate the documentation related to the Scholarship provision of the University.
 - (ii) Dr. Mitashree Tripathy was advised to coordinate, organize and document activities/programs/workshops on Soft Skills and Life Skills.
 - (iii) Ms. Nidhi Chaudhary (student representative) expressed the need to have a lady gym trainer for girl students at the University.
 - (iv) Dr. Pradeep Tiwari was advised to organise BGU Tech-Fest within May- June 2023.

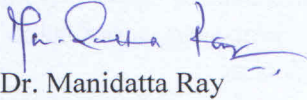
Then, Coordinator, IQAC requested coordinator of criterion 6, Dr. Vivek Mishra to present the progress in details.

6. Dr. Vivek Mishra discussed the progress made in this criterion. Chairperson IQAC suggested that Mr. Ajay Mahapatra, Assistant Registrar to look into implementation of ERP in the University operations. Chairperson advised that more number of faculty members should go for online/ offline FDP and MDP. Then, Coordinator, IQAC requested coordinator of criterion 7, Dr. Mitashree Tripathy to present the progress in details.
7. Dr. Mitashree Tripathy presented the progress in Criterion 7. In this criterion Dr. Manas Pal was advised to create Academic Bank of Credit.
8. Chairperson, IQAC Prof. P.P. Mathur added that sensitization workshops must be conducted periodically on Value added Courses, Scholarships, Student Exchange Programs. He also mentioned IQAC must conduct meetings with all faculty members and staff, so that sub criteria members will also share accountability. He also advised Dr. Pradeep Tiwari and Dr. Suwendu Pratihari to be included in IQAC.



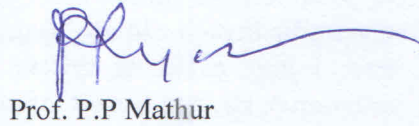
9. It was decided that next review meeting of NAAC progress should be held in the month of May, 2023 and all the faculty members and concerned staff members should be present in the said meeting.

The meeting concluded with the vote of thanks to all the esteemed members by the coordinator IQAC.



Dr. Manidatta Ray

(Coordinator, IQAC)



Prof. P.P Mathur

(Honourable Vice Chancellor & Chairperson, IQAC)