



INTERNAL QUALITY ASSURANCE CELL (IQAC) BIRLA GLOBAL UNIVERSITY

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Minutes of the Internal Quality Assurance Cell (IQAC) meeting held on 13 August 2024 at 11.30 am in Class Room No.-4, Management Block, Birla Global University, Bhubaneswar

Members Present:

1. Hon'ble Vice Chancellor and Chairperson IQAC, Prof. P.P. Mathur.
2. Dr. B.K Das, Registrar, Birla Global University.
3. Prof. (Dr.) P. Nayak, Dean, School of Management.
4. Prof. (Dr.) S.K. Nanda, Dean, School of Law.
5. Dr. Shiv Shankar Das, Associate Dean, School of Communication
6. Dr. Sanjay Kuanar, Associate Dean, School of Applied Science
7. Dr. Manas Kumar Pal, COE.
8. Dr. Bibhu Panda, Dy. Director, Placement
9. Dr. Vivek Mishra, Assistant Professor
10. Mr. Sanjay Bhadoria, AGM Finance
11. Mr. Pranab Das, Dy. Director, Admissions.
12. Dr. Manidatta Ray, Director I/c, IQAC
13. Mr. Debanshu Sharma, Student Representative, School of Law
14. Ms. Yogasmita Mohapatra, Student Representative, School of Applied Science

Leave of Absence

1. Dr. P.K. Mishra, Member, BoM
2. Dr. Satyakama Mishra, Comptroller of Finance
3. Mr. Manoj Kumar Mohapatra, Regional Head, Federal Bank (Employer Representative)
4. Mr. Kalpataru Tripathy, Managing Partner, KT Advisors LLP (Employer Representative)
5. Mr. Aditya Das, Director, Suryo Udyog Limited (Industrialist)
6. Dr. Ambika Prasad Mishra, Sr. Consultant, Department of Radiology, Capital Hospital, Bhubaneswar. (Parent Representative)
7. Prof. Narayan Sahoo, Retd. Professor, OUAT, Bhubaneswar (Representative from the Local Society)
8. Mr. Somatirtha Purohit, Alumni (School of Mass Comm.)
9. Mr. Sourav Raman, Alumni (School of Management)

Agenda of the Meeting:

To discuss the outcome of the NAAC assessment and to chalk out the plan of action.

Minutes:

Hon'ble Vice Chancellor and Chairperson IQAC, Prof. P.P. Mathur presided over the meeting and shared the inputs and recommendations given by the NAAC Peer Team. He emphasized on the following actionable items:

1. The Internal Quality Assurance Cell (IQAC) shall develop comprehensive action plans for metrics related to each NAAC Criterion, specifically targeting areas of average and low performance.
2. The University should apply for 12B status of UGC on a priority basis
3. Earmark a designated number of university seats for students belonging to the Scheduled Caste (SC) and Scheduled Tribe (ST) categories for the purpose of admission.
4. Each school shall propose new academic programs in alignment with emerging academic and industry demands.
5. Each school shall mandatorily introduce value-added courses every semester.
6. Each faculty member shall be required to undertake research projects as part of their research endeavours. The initiation and facilitation of the same shall be supervised by the Deans and Associate Deans of the respective schools.
7. All sports activities should be structured and implemented with a focus on achieving specific, measurable outcomes.
8. Alumni meets should be organized at the school level on a bi-annual basis. Alumni can share their professional experiences, insights, and guidance.
9. A well-defined policy outlining the guidelines for effective resource mobilization should be developed by IQAC
10. Deans of the various schools should encourage and support faculty members in pursuing awards and fellowships by providing the necessary guidance and opportunities.
11. Each faculty member be assigned specific metrics related to the NAAC assessment criteria, and their performance in relation to these metrics be systematically reviewed by IQAC on a quarterly basis.

12. Enrollment in the Part-time Ph.D. Program should be discontinued. Instead, the University should prioritize offering full-time Ph.D. programs, both with and without fellowships.
13. Develop a policy for student internships to create a structured framework to manage and enhance the internship experience for students.
14. IQAC to regularly monitor and periodically review the functioning of various clubs/committees/conduits, the functionality of MOUs, documentation at the school and faculty level pertaining to each NAAC Criterion.
15. As placement-related documentation has been a grey area in the NAAC Assessment process, the following measures need to be taken in the context of training and placement cell:
 - Proper and timely placement records to be maintained and submitted to the Chairperson of the T & P Committee & IQAC
 - Without the knowledge and prior approval of the Vice Chancellor, no company should be invited to conduct campus placement drives
 - Each Placement notice should be approved by the Vice Chancellor before circulation
 - Detailed placement record, including no. of companies visited, no. of students placed, student-wise offer/appointment letter for last 3 years (2021-22, 2022-23, 2023-24) to be submitted to IQAC
 - Employers feedback on their campus drive experience should be maintained and documented
16. Dr. Manidatta Ray presented the performance of various quantitative and qualitative metrics and also highlighted the performance of key indicators of NAAC and the way forward.
17. Hon'ble Vice Chancellor Sir suggested that the IQAC to develop and implement a 360-degree feedback system to foster continuous improvement in various aspects of academic and administrative processes.
18. The Hon'ble Vice-Chancellor and Registrar Sir thanked everyone involved in the NAAC Assessment Process.

The meeting concluded with a vote of thanks to all the esteemed members by Dr. Vivek Mishra.


Dr. Manidatta Ray

(Director I/c, IQAC)


Prof. P.P Mathur

(Honourable Vice Chancellor & Chairperson, IQAC)

Dr. P.P. Mathur
Vice Chancellor
Birla Global University
Bhubaneswar, Odisha